

684th STATED MEETING  
OF  
THE PRESBYTERY OF HUNTINGDON  
PRESBYTERIAN CHURCH  
CLEARFIELD, PA

June 25, 2019  
6:00 P.M.



YOUTH TRIENNIUM

## CONTENTS:

|  |       |
|--|-------|
| DIRECTIONS   | 3-4   |
| Announcements  | 5-12  |
| Presbyterian Historical Society: Preserve your records | 5     |
| Planning Calendars                                     | 6     |
| Krislund   | 7-10  |
| Youth Triennium  | 11    |
| Young Adult Volunteer Program                          | 12    |
| DOCKET   | 13-14 |
| Consent Agenda   | 14    |
| ANNUAL CORPORATE MEETING AGENDA                        | 15    |
| COMMITTEE ON PRESBYTERY LIFE                           | 16-24 |
| 2020 Budget  | 16-24 |
| POLICY REVIEW (First Reading)                          | 25-28 |
| COMMITTEE ON MINISTRY                                  | 29-32 |
| 2020 Minimum Terms of Call                             | 31-32 |
| STATED CLERK   | 33    |
| FINANCIAL  | 34-38 |
| May Income and Expense statement                       |       |

## **DIRECTIONS TO THE PRESBYTERIAN CHURCH OF CLEARFIELD**

**From 80** – Exit # 120 onto 879 West to Clearfield 1 mile, exit onto RT 322, make a right at the stop light located at the bottom of the ramp 1 mile, to light at the base of the hill bear left onto 3<sup>rd</sup> street, go 2 blocks to Pine Street, make a right onto Pine Street at the Lutheran Church, Clearfield Presbyterian Church is just ahead of you on the left.

**From the East** – 322 from Phillipsburg to Clearfield, follow directions above from the light at 879 South staying on 322 to 3<sup>rd</sup> Street.

**From the South** – 879 East from Curwensville, go straight through the light at the Hyde Bridge into town, (879 goes right at the light onto the bypass - stay straight) The 2 way street becomes North 2<sup>nd</sup> Street one way, pass the County Courthouse on your right, the church is 2 blocks on the right.

Look for the tallest steeple in town above a gray stone sanctuary – that's us.

## **PARKING**

**Presbyterian Church of Clearfield**  
**119 N. 2<sup>nd</sup> Street, Clearfield PA 16830**

Any GPS program will easily guide you to the church, but please be mindful that N. 2<sup>nd</sup> is a one-way street.

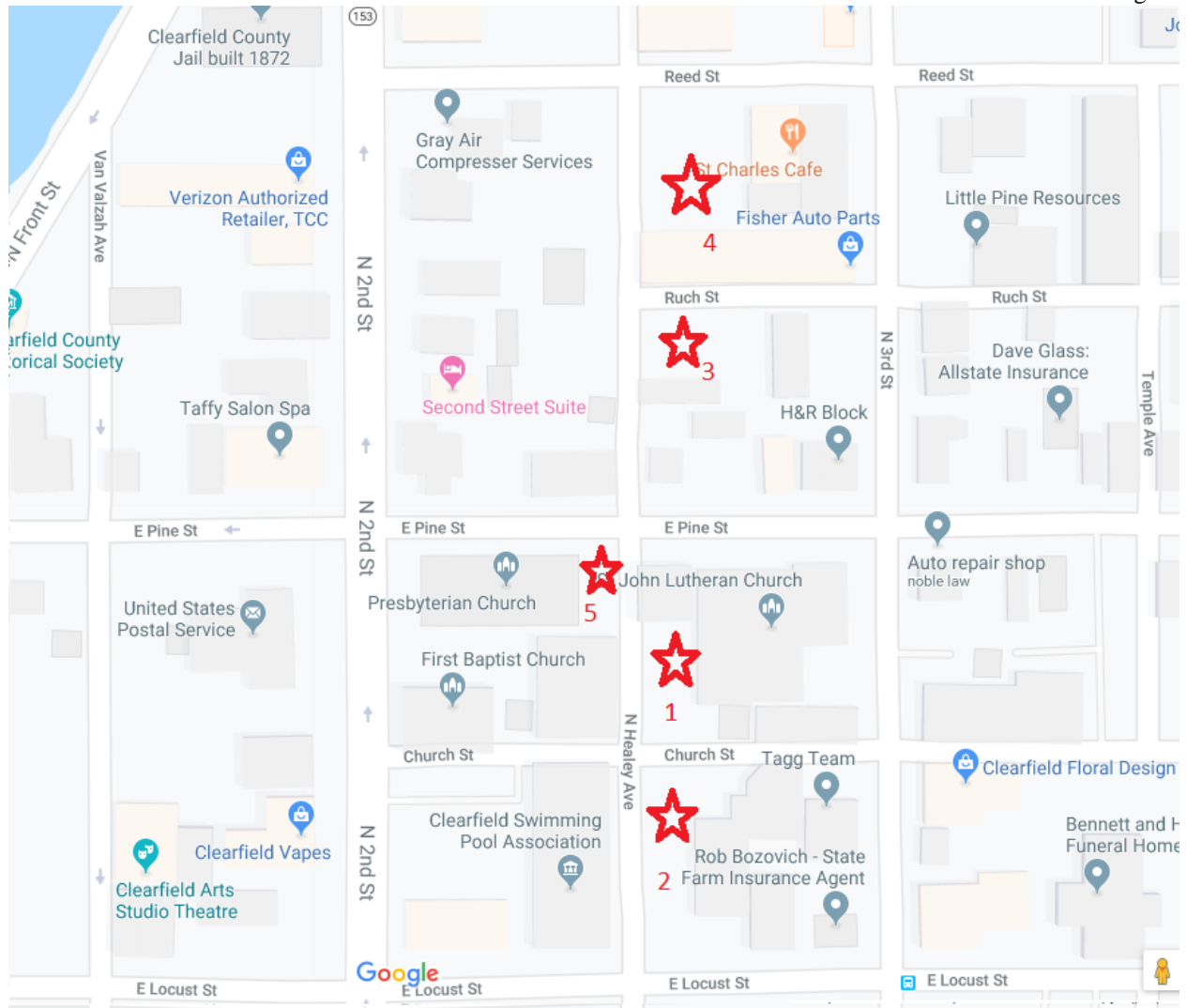
Free parking is available at the bagged meters on N. 2<sup>nd</sup> Street, both parking lots (labeled as 1 and 2) behind the church, and overflow parking is available at parking lots labeled 3 and 4. Metered parking runs to 5pm and is available on Pine Street, Locust Street, and N. 3<sup>rd</sup> Street. Handicapped parking is available directly behind the church (labeled as 5). Parking attendants will be stationed around the area to help direct you to available parking.

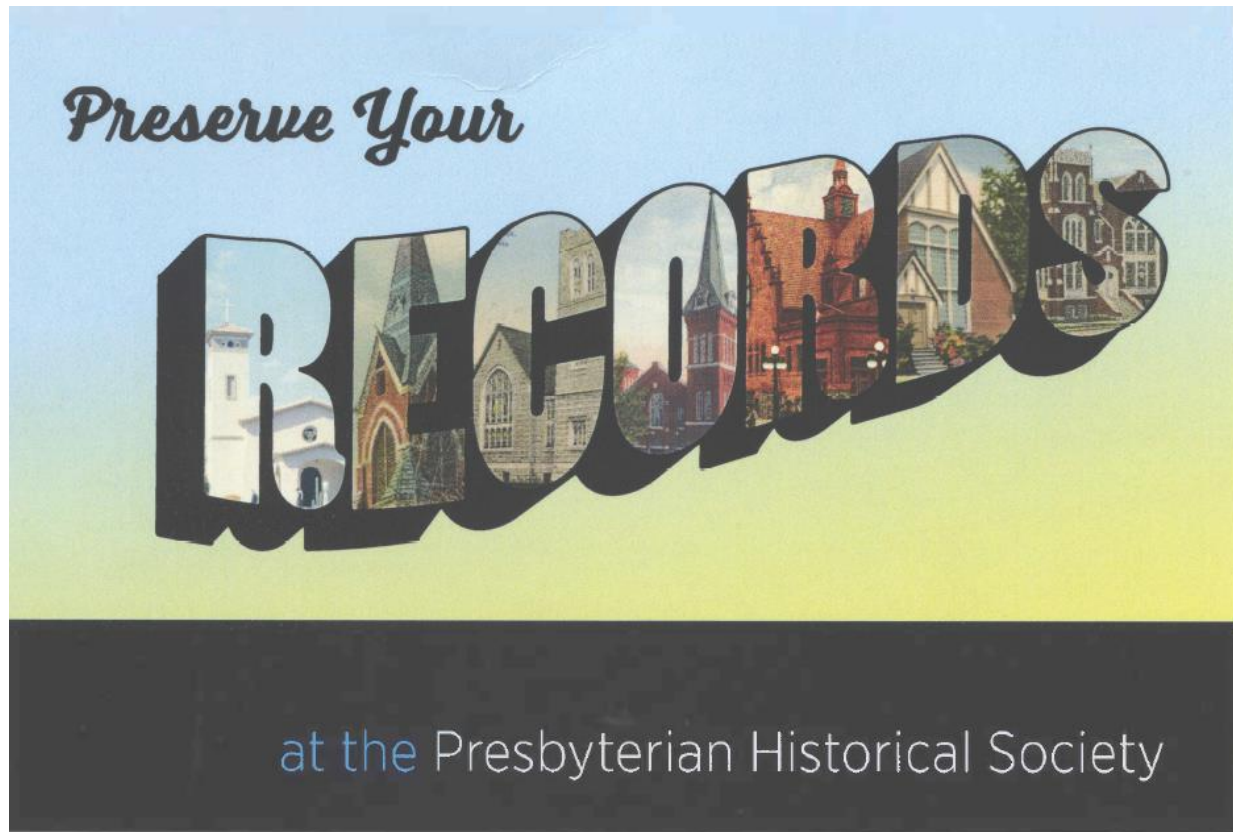
**(SEE MAP NEXT PAGE!)**

# DIRECTIONS

June 25, 2019

Page 4





STORE in its climate-controlled vault

DIGITIZATION SERVICE to make permanent back up copy

CELEBRATION SERVICES

ATTESTATIONS: BAPTISMAL, WEDDING, ORDINATION

# 2019-2020 Planning Calendars

Order from Susan Ferguson. \$10.00

(please pay up front)

Last date to order is June 15

[susanpresbytery@gmail.com](mailto:susanpresbytery@gmail.com) or 814 682-7289



**DON'T MISS OUT!**

## **DON'T MISS ALL THE FUN - REGISTER TODAY!**

**There's Something for  
Everyone at Krislund!**

- Day Camp
- Resident Camp
- Adventure Programs
- Specialty Camps
- Family Camp
- Grandparent Camp
- Mini Camp



### **Scholarships Available!**

Scholarships are available to  
help any child come to camp.  
Contact Mary at (814) 422-8878  
for more info.

### **Registration is Easy!**

Our online registration  
system makes it easy – go  
to [www.krislund.org](http://www.krislund.org) and  
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**June 16 - 21**

- Day Camp

**June 23 - 28**

- Base Camp
- Day Camp

**June 30 - July 5**

- Family Camp (June 30-July 2)
- Grand Camp (June 30-July 2)
- Day Camp - Spy Week

**July 7 - 12**

- Base Camp
- CIT Week 1
- Night Owls
- Day Camp

**July 14 - 19**

- Base Camp
- Foodology
- CIT Week 2
- Day Camp

**July 21 - 26**

- Base Camp - Christmas in July
- Day Camp - STEM Week

**July 28 - August 2**

- Base Camp - New Years in July
- Creations in Wood
- High Adventure
- Day Camp

**August 4 - 9**

- Base Camp
- Survivor Camp
- Mini Camp B (Aug. 4-6)
- Day Camp - Sci-Fi Week

**August 11 - 16**

- Day Camp

**August 18 - 23**

- Day Camp Final Week
- Extravaganza

**2019 Summer Camp Schedule**

*Visit*

*[www.krislund.org](http://www.krislund.org)  
for more information*



MISSION OUTREACH OF CENTRAL PA  
ANNOUNCES ITS NEW

# FAMILY MISSION TRAINING WEEK

A special opportunity for families, friends or groups to be trained for future participation in mission trips to disaster relief and third world areas.

June 30 - July 5, 2019  
Krislund Camp & Conference Center

Participants will receive instruction and hands-on experience in using tools, equipment, and safety gear. You will be housed in comfortable lodging at Krislund, enjoy delicious meals, and be able to take advantage of the various recreational opportunities Krislund offers. A field trip to State College on July 4 will allow you to enjoy the fireworks of the PA 4th Fest.

The cost for all instruction, materials, lodging and food is \$300.

More information is available at [www.krislund.org](http://www.krislund.org) or by email to [rmcmunn@krislund.org](mailto:rmcmunn@krislund.org)



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# YOUTH TRIENNIUM



Five days of

**CONVERSATION, RECREATION, LEARNING, WORSHIP AND FUN!** Drawing from the rich and diverse theology, history and education of the Presbyterian tradition—the Triennium experience is packed with the information students long to explore!

Digging into faith through a variety of activities and experiences—all focused around the theme “Here’s My Heart.” (Recognize the line yet? Hint: It’s a lyric from a classic tune/hymn we sing!) Participants at the Triennium will re-enter their lives with a fresh sense of inspiration grounded in the context of personal and communal worship!

Presbyterian Youth Triennium is a gathering for high school age youth from the Presbyterian Church (USA) and the Cumberland Presbyterian Church that occurs every three years. The 2019 event is July 16-20, 2019 at Purdue University.

## Young Adult Volunteer Experience

The Young Adult Volunteer (YAV) program is an ecumenical, **faith-based** year of service for young people (ages 19–30) in sites across the United States and around the world. YAVs accompany local agencies working to address root causes of poverty and reconciliation. Alongside this work, volunteers explore the meaning of their Christian faith and accountability to their neighbors in community with peers and mentors. The YAV year occurs from August to August.

We also invited young adults to  
*engage* in world issues,  
*commit* to self-reflection,  
*listen* to those who are being marginalized and  
/ *earn* in a new way.

This is an exciting invitation to “a year of service for a lifetime of change.”



**Program Partner**

**And Activities**

The local non-profit entity that will lead the Asheville YAV program is Hands-and-Feet of Asheville, which is non-profit organization associated with Grace Covenant Presbyterian Church (GCPC) in Asheville, N.C. Volunteers are placed in a variety of non-profit organizations including those addressing issues of hunger, poverty, homelessness, affordable housing and racial inequality within the Asheville community. In a city celebrated as a tourist destination and surrounded by the beauty of the Blue Ridge Mountains, Asheville YAVs will engage in transformative mission, living the Gospel by building relationships and creating community with people on the margins experiencing desperate need.

**DOCKET FOR 684TH STATED MEETING  
THE PRESBYTERY OF HUNTINGDON  
CLEARFIELD PRESBYTERIAN CHURCH,  
June 25, 2019**

|      |   |   |
|------|---|---|
| 3:45 | COM meets with Doug Portz   | Administration (Campbell) [pp. 16-24]                         |
| 5:00 | Dinner by reservation   | 2020 Budget consideration                                     |
| 5:30 | Registration & fellowship   | 2019 Session records review [p. 16]                           |
| 6:00 | Convene with prayer & worship   | 7:45 COPL Communications task force (Kate Sillman)            |
|      | Minute for mission & offering: Krislund   | 7:55 COPL: Mission  |
|      | Commissioning Youth Triennium [p. 11]   | YAV [p. 12]   |
| 6:30 | Welcome:  | 8:00 Policy review (Cindy Carlisle) [pp. 25-28] First Reading |
|      | Introductions: new ministers, elders and guests. Seating of corresponding members | 8:10 Personnel Committee (Linda Vance)                        |
|      | Adoption of docket & consent agenda [pp. 13-14]                                   | 8:15 Committee on Ministry (Nancy Bostian) [pp. 29-32]        |
|      | Minutes review (Ken Raney)  | 2020 terms of call [pp. 31-32]                                |
|      | March stated meeting;   | Liller & Tyrone adjustment                                    |
|      | Resources (Susan Ferguson)  | 8:20 Synod (Scott Andrews)                                    |
| 6:50 | Board of Pensions (Doug Portz)  | 8:25 Nominating Committee                                     |
| 7:20 | Treasurer's report (Carl Campbell) [pp. 34-38]                                    | 8:30 General Presbyter (Joy Kaufmann)                         |
|      |   | 8:35 Stated Clerk (Ginny Rainey)                              |
| 7:25 | Corporation meeting (Carl Campbell) [p. 15]                                       | 8:40 New business   |
|      |   | 8:45 Announcements and closing prayer                         |
| 7:30 | COPL Budget & Property &  |   |



# CONSENT AGENDA

**What** is a consent agenda?

A consent agenda is made up of items that may be considered routine business that need action, but are unlikely to require debate. Items for inclusion on the consent agenda must be sent out in advance with the pre-presbytery mailing and clearly marked for the consent agenda.

**Why** is a consent agenda useful?

When the consent agenda is called for, the moderator will call for a motion to approve the entire consent agenda in one vote, thus saving presbytery time for items requiring more discussion.

**BUT** What if I wish to debate, discuss, ask for clarification on some part of the consent agenda?

Simply, rise to be recognized and request that that item be removed from the consent agenda. One person's request is all that is required. No second is required, no vote need be taken to remove the item.

Do not give the explanation of your concern, need for clarification, points to be emphasized or opposed at this time. The item will come up for consideration at the time when the remainder of that committee's report is made, and you will be afforded the opportunity to speak to the motion at that time.

#####

## **Items for the June 25, 2019, Consent Agenda:**

**From COPL Administration:** Item 1, p. 16, Session Records Review

**From COPL Worship:** Item 1, p. 17, Lord's Supper, September 25

**From C.O.M.:** Item 1, pp. 29-30, Winburne & Jewart & Bloom: Item 2, p. 30, Lord's Supper at PW.



**CORPORATION MEETING**  
**June 25, 2019**

Prayer

**REVISED ARTICLES OF INCORPORATION:** Our revised Articles of Incorporation were filed with the Corporation Bureau of the Commonwealth of Pennsylvania, effective April 8, 2019 with entity number 612941 under the name THE PRESBYTERY OF HUNTINGDON. The original Articles of Incorporation were filed in the Recorder's Office in and for Huntingdon County, April 9, 1895, number 527.

Prayer

**COMMITTEE ON PRESBYTERY LIFE**  
**June 25, 2019**

**BUDGET & PROPERTY**

The Budget & Property Committee of the COPL recommends that presbytery approve the following request:

1. **2020 per capita.** That presbytery adopt a 2020 per capita of \$37.75, consisting of: \$26.40 for presbytery; \$2.40 for Synod of the Trinity; and \$8.95 General Assembly. These figures are based on a projected December 31, 2019 membership of 3937. (December 31, 2018 membership was 4137.)
2. **2020 Unified Budget.** That presbytery adopt a 2020 administrative and mission income budget of \$149,821.75 admin and \$42,655 mission and expense budget of \$193,196.69; (*See attached budgets, pp. 18-24.*). This includes recommendations that the General Presbyter position be two-thirds time; that staff be given a 2.5% cost of living increase; that up to \$21,937 be transferred from the Fulton Fund to balance the budget.

**For information:**

1. **Bellwood Logan Valley manse:** A properly called congregational meeting was held April 14, 2019 and voted unanimously to join the session in requesting permission from presbytery to sell the manse. (*See presbytery minutes, March 26, 2019, pages 18-19, for presbytery's conditional approval of the sale.*)
2. **Presbyterian Hunger Fund:** \$1,947 is available in 2019 for local ministries that apply.
3. **Pahk 5 Nan visitors:** Representatives from Pahk 5 Nan will visit the presbytery this summer. COPL appointed the following as hosts: Cindy Sunderlund, Beth Zong, Janet Sullivan, Todd Lewis, Sam Strom, Sarah Sedgwick, Bill Sisson, and Brian Choi.
4. **Uncollected 2018 per capita:** \$1047.94 in uncollected 2018 per capita was written off.
5. **Small Church Development Fund grant:** The presbytery has received a grant of \$1,152 from the Synod Small Church Development Fund (a part of One Great Hour of Sharing). COPL voted to use this money to assist with expenses to get our youth to the Youth Triennium this summer.
6. **OWL:** COPL authorized purchase of OWL equipment for use in meetings where members join via computer equipment.
7. **Osceola Mills roof:** B & P approved the proposed roof repair at the Osceola Mills Presbyterian Church. No borrowing is needed.

**ADMINISTRATION**

The Administration Committee of the COPL recommends that presbytery approve the following request:

1. **Session records review:** That presbytery establish the dates of Wednesday October 2 (9:30 a.m.) for session records review in clusters and October 9 (9:30 a.m.) at Pine Grove Mills for the Centre County cluster and make up.

### **PRESBYTERY WORSHIP**

The Presbytery Worship Committee of the COPL recommends that presbytery approve the following request:

1. **Lord's Supper:** That the Sacrament of the Lord's Supper be observed at the September 25 meeting of presbytery with Cindy Carlisle officiating.

| JOY 2/3 TIME              |   | 2017              | 2017             | 2018              | 2018             | 2019              | 2019             | 2020              | 2020             |
|---------------------------|---|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|                           |   | Actual            |                  | Actual            |                  | Approved          |                  | Proposed          |                  |
|                           |   | Admin             | Mission          | Admin             | Mission          | Admin             | Mission          | Admin             | Mission          |
| <b>INCOME</b>             |   | Admin             | Mission          | Admin             | Mission          | Admin             | Mission          | Admin             | Mission          |
| 1                         | Per Capita based on est 3937 members @ \$37.75    | 160,630.91        |                  | 159,412.15        |                  | 158,195.40        |                  | 148,621.75        |                  |
| 2                         | GP services to churches/Church Redevelopment      | 23,250.00         |                  | 36,000.00         |                  |                   |                  |                   |                  |
| 3                         | Other services to churches                        | 1,200.00          |                  | 1,200.00          |                  | 1,200.00          |                  | 1,200.00          |                  |
| 4                         | Partnership for the Presbytery Fund               |                   | 9,414.09         |                   | 10,230.00        |                   | 10,000.00        |                   | 10,000.00        |
| 5                         | Mission Giving - 55 % Unified Presby              |                   | 18,746.69        |                   | 18,487.28        |                   | 19,500.00        |                   | 15,200.00        |
| 6                         | Mission Giving - Directed Unified Presby          |                   | 30,157.50        |                   | 24,620.00        |                   | 16,750.00        |                   | 15,545.00        |
| 7                         | Mission Giving - Designated to Presby Office      |                   | 2,635.00         |                   | 1,910.00         |                   | 1,890.00         |                   | 1,910.00         |
| 8                         | <b>Total Income</b>                               | <b>185,080.91</b> | <b>60,953.28</b> | <b>195,412.15</b> | <b>55,247.28</b> | <b>159,395.40</b> | <b>48,140.00</b> | <b>149,821.75</b> | <b>42,655.00</b> |
| <b>EXPENSES - Mission</b> |   |                   |                  |                   |                  |                   |                  |                   |                  |
| 9                         | Presbytery Support for Congregational Mission     |                   |                  |                   |                  |                   |                  |                   |                  |
| 10                        | GP Resourcing of Congregations & Pastors          |                   | 12,000.00        |                   | 12,000.00        |                   | 9,000.00         |                   | 7,000.00         |
| 11                        | Multi Media Resource Center                       |                   |                  |                   |                  |                   |                  |                   |                  |
| 12                        | Office Ass't/Media Wages & FICA                   |                   | 5,717.78         |                   | 5,797.42         |                   | 2,971.18         |                   | 3,045.20         |
| 13                        | Resource materials & supplies                     |                   | 141.49           |                   | 100.00           |                   | 100.00           |                   | 100.00           |
| 14                        | <b>SUBTOTAL</b>                                   |                   | <b>17,859.27</b> |                   | <b>17,897.42</b> |                   | <b>12,071.18</b> |                   | <b>10,145.20</b> |
| 15                        | Breezewood Truck Stop Salary                      |                   | 500.00           |                   | 500.00           |                   | 500.00           |                   | 500.00           |
| 16                        | Youth Triennium                                   |                   | 0.00             |                   | 0.00             |                   | 500.00           |                   | 0.00             |
| 17                        | Office of the Presbytery                          |                   | 17,963.73        |                   | 16,467.58        |                   | 13,568.82        |                   | 10,509.80        |
| 18                        | Partnership for the Presbytery for Admin expenses |                   | 10,000.00        |                   | 3,000.00         |                   | 10,000.00        |                   | 10,000.00        |
| 19                        | Kristlund Camp Presbytery Support                 |                   | 11,500.00        |                   | 11,500.00        |                   | 11,500.00        |                   | 11,500.00        |
| 20                        | <b>SUBTOTAL</b>                                   |                   | <b>29,963.73</b> |                   | <b>31,467.58</b> |                   | <b>36,068.82</b> |                   | <b>32,509.80</b> |
| 21                        | <b>TOTAL PRESBYTERY MISSION EXPENSES</b>          |                   | <b>57,823.00</b> |                   | <b>49,365.00</b> |                   | <b>48,140.00</b> |                   | <b>42,655.00</b> |

See line 107

|  | 2017              | 2017                | 2018              | 2018                | 2019              | 2019                | 2020              | 2020                |
|--|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|
|  | Approved<br>Admin | Approved<br>Mission | Proposed<br>Admin | Proposed<br>Mission | Proposed<br>Admin | Proposed<br>Mission | Proposed<br>Admin | Proposed<br>Mission |
| 22 EXPENSES - Administrative                   |                   |                     |                   |                     |                   |                     |                   |                     |
| 23 G A Per Capita (8.95) est. 3937 members     | 35,445.00         |                     | 35,233.34         |                     | 39,004.10         |                     | 35,236.15         |                     |
| 24 Synod Per Capita ( 2.40), est. 3937 members | 10,869.80         |                     | 10,483.40         |                     | 10,023.40         |                     | 9,448.80          |                     |
| 25 Total PER CAPITA APPORTIONMENT              | 46,020.80         |                     | 45,716.74         |                     | 49,027.50         |                     | 44,684.95         |                     |
| 26 OFFICE OF THE PRESBYTERY                    |                   |                     |                   |                     |                   |                     |                   |                     |
| 27 General Presbyter 2/3 TIME                  | 2% Increase       |                     | 2.5% Increase     |                     | 2.5% Increase     |                     | 2.5% Increase     |                     |
| 28 General Presbyter Salary                    | 47,488.80         |                     | 25,387.53         |                     | 32,908.82         |                     | 31,761.37         |                     |
| 29 Staff Resourcing                            |                   | 12,000.00           |                   | 12,000.00           |                   | 9,000.00            |                   | 7,000.00            |
| 30 Employer 403(b) contribution                | 2,000.16          |                     | 4,000.00          |                     | 4,000.00          |                     | 2,000.00          |                     |
| 31 Housing Allowance                           | 12,000.00         |                     | 33,955.00         |                     | 12,000.00         |                     | 12,000.00         |                     |
| 32 SECA Offset                                 | 5,468.88          |                     | 5,448.20          |                     | 4,124.02          |                     | 3,883.25          |                     |
| 33 GP Total Compensation                       | 66,957.84         | 12,000.00           | 68,790.73         | 12,000.00           | 53,032.84         | 9,000.00            | 49,644.62         | 7,000.00            |
| 34 Board of Pension 37%                        | 26,093.28         |                     | 26,128.18         |                     | 19,946.26         |                     | 19,521.71         |                     |
| 35 GP Annual Conferences                       | 767.40            |                     | 1,090.90          |                     | 1,250.00          |                     | 2,000.00          |                     |
| 36 GP Study Leave                              | 770.00            |                     | 1,200.00          |                     | 1,000.00          |                     | 1,000.00          |                     |
| 37 GP Travel Expense                           | 4,860.56          |                     | 3,084.82          |                     | 5,500.00          |                     | 4,000.00          |                     |
| 38 GP Other - vouchered expenses               | 69.45             |                     | 121.39            |                     | 100.00            |                     | 150.00            |                     |
| 39 GP - Discretionary Fund                     | 350.00            |                     | 350.00            |                     | 250.00            |                     | 250.00            |                     |
| 40 GP Ecumenical Activities                    | 250.00            |                     | 314.00            |                     | 250.00            |                     | 250.00            |                     |
| 41 Total GP                                    | 100,118.53        | 12,000.00           | 101,080.02        | 12,000.00           | 81,329.10         | 9,000.00            | 76,816.33         | 7,000.00            |
| 42 Office Assistant/Media                      |                   |                     |                   |                     |                   |                     |                   |                     |
| 43 Wages - 80%/20%                             | 8,011.10          | 5,311.45            | 7,231.13          | 5,385.43            | 11,040.14         | 2,760.03            | 11,315.20         | 2,828.80            |
| 44 FICA Taxes - 80%/20%                        | 612.85            | 406.33              | 552.92            | 411.99              | 844.57            | 211.14              | 865.61            | 216.40              |
| 45 Total Presby Office Assistant               | 8,623.95          | 5,717.78            | 7,784.05          | 5,797.42            | 11,884.71         | 2,971.17            | 12,180.81         | 3,045.20            |
| 46 Stated Clerk Office                         |                   |                     |                   |                     |                   |                     |                   |                     |
| 47 Wages                                       | 14,454.12         |                     | 13,786.44         |                     | 13,409.00         |                     | 13,744.64         |                     |
| 48 FICA Taxes                                  | 1,105.74          |                     | 1,054.44          |                     | 1,025.79          |                     | 1,051.46          |                     |
| 49 Stated Clerk Conferences                    | 450.08            |                     | 2,696.71          |                     | 1,250.00          |                     | 2,000.00          |                     |
| 50 Total Stated Clerk Office                   | 16,009.94         |                     | 17,537.59         |                     | 15,684.79         |                     | 16,796.10         |                     |
| 51 Treasurer Expense                           |                   |                     |                   |                     |                   |                     |                   |                     |
| 52 Wages                                       | 13,959.78         |                     | 13,731.32         |                     | 14,789.45         |                     | 15,163.20         |                     |
| 53 FICA Taxes                                  | 1,067.93          |                     | 1,050.18          |                     | 1,131.39          |                     | 1,159.98          |                     |
| 54 Total Treasurer                             | 15,027.71         |                     | 14,781.50         |                     | 15,920.84         |                     | 16,323.18         |                     |
| 55 Staff Benefits                              |                   |                     |                   |                     | 930.72            |                     | 930.72            |                     |
| 56 TOTAL Personnel                             | 139,780.13        | 17,717.78           | 141,183.16        | 17,797.42           | 125,750.16        | 11,971.17           | 123,047.14        | 10,045.20           |

Presbytery is required to pay Per Capita to GA and Synod.

Joy at 2/3 time.

2019 employer's share of FICA is 7.65% of earnings

B of P Eyewear Coverage for all employees, Group Term Insurance and \$20/month for each part-time staff member's 403(b).

|     |  |             |            |             |            |             |            |             |            |
|-----|--|-------------|------------|-------------|------------|-------------|------------|-------------|------------|
| 57  | Office Expenses                                |             |            |             |            |             |            |             |            |
| 58  | Audit/Review                                   | 8,000.00    |            | 5,500.00    |            | 5,665.00    |            | 5,835.00    |            |
| 59  | Cleaning Expense                               | 1,000.00    |            | 1,080.00    |            | 1,100.00    |            | 1,100.00    |            |
| 60  | Computer Repair/Tech Support                   | 1,162.29    |            | 1,556.93    |            | 1,800.00    |            | 1,650.00    |            |
| 67  | Computer Replacement                           | 1,973.98    |            | 0.00        |            | 0.00        |            | 0.00        |            |
| 68  | Equip Maint/Copier repairs                     | 40.77       |            | 0.00        |            | 300.00      |            | 150.00      |            |
| 69  | Insurance/Worker's Comp                        | 2,003.00    |            | 1,893.00    |            | 2,500.00    |            | 2,250.00    |            |
| 70  | Internet Provider                              | 1,879.52    |            | 1,820.83    |            | 1,900.00    |            | 1,900.00    |            |
| 71  | Membership, Subs, Books                        | 142.95      |            | 301.91      |            | 200.00      |            | 300.00      |            |
| 72  | Postage, Shipping                              | 459.94      |            | 1,328.66    |            | 700.00      |            | 900.00      |            |
| 73  | Rent   | 4,500.00    |            | 6,500.00    |            | 6,000.00    |            | 6,000.00    |            |
| 74  | Resource Materials/web site                    | 0.00        | 141.49     | 64.94       | 100.00     | 100.00      | 100.00     | 100.00      | 100.00     |
| 75  | Resource Supplies                              | 0.00        |            | 0.00        |            | 50.00       |            | 0.00        |            |
| 76  | Staff Training                                 | 0.00        |            | 110.31      |            | 200.00      |            | 200.00      |            |
| 77  | Supplies and Equipment                         | 918.60      |            | 1,746.75    |            | 1,250.00    |            | 1,500.00    |            |
| 78  | Telephone                                      | 1,604.08    |            | 1,331.40    |            | 1,750.00    |            | 1,750.00    |            |
| 79  | Travel for Office                              | 356.16      |            | 672.20      |            | 450.00      |            | 500.00      |            |
| 80  | Utilities                                      | 3,903.35    |            | 3,602.13    |            | 4,000.00    |            | 4,000.00    |            |
| 81  | Volunteer Fire Company                         | 100.00      |            | 100.00      |            | 100.00      |            | 100.00      |            |
| 82  | Group Orders                                   | (16.55)     |            | (177.36)    |            |             |            |             |            |
| 83  | Excess 2018 GP Income, service to congregation |             |            |             |            | (14,000.00) |            |             |            |
| 84  | Transfer from Savings/Fulton Fund              | (4,726.00)  |            | (4,526.00)  |            | (4,358.00)  |            | (21,937.00) |            |
| 85  | transfer from Contingency Fund                 | (2,000.00)  |            | (2,000.00)  |            | (4,686.20)  |            | (3,953.60)  |            |
| 86  | Partnership with the Presbytery                | (10,000.00) | 10,000.00  | (3,000.00)  | 10,000.00  | (10,000.00) | 10,000.00  | (10,000.00) | 10,000.00  |
| 87  | Office Support from Mission                    | (17,963.63) | 17,963.73  | (16,467.58) | 16,467.58  | (13,568.82) | 11,068.82  | (10,509.80) | 10,509.80  |
| 88  | Total Office Expenses - Non Personnel          | (8,923.43)  | 28,213.73  | (5,058.58)  | 26,567.58  | (18,548.02) | 21,168.82  | (18,165.40) | 20,609.80  |
| 89  | TOTAL Office of the Presbytery                 | 129,557.16  | 45,823.00  | 138,525.90  | 44,365.00  | 107,202.14  | 33,139.99  | 104,881.74  | 30,655.00  |
| 90  | COMMITTEES                                     |             |            |             |            |             |            |             |            |
| 91  | Mileage  | 240.18      |            | 103.04      |            | 250.00      |            | 250.00      |            |
| 92  | Materials/Other                                | 256.85      |            | 0.00        |            | 150.00      |            | 150.00      |            |
| 93  | Communications                                 | 33.65       |            | 0.00        |            | 150.00      |            | 150.00      |            |
| 94  | Website 5 year premium pd until 2020           |             |            |             |            |             |            |             |            |
| 95  | TOTAL COMMITTEES                               | 530.68      |            | 103.04      |            | 550.00      |            | 550.00      |            |
| 96  | STATED MEETING EXPENSES                        |             |            |             |            |             |            |             |            |
| 97  | Custodian Honorary                             | 125.00      |            | 125.00      |            | 125.00      |            | 125.00      |            |
| 98  | Organist Honorary                              | 200.00      |            | 240.00      |            | 200.00      |            | 200.00      |            |
| 99  | Meals & Misc.                                  |             |            | 0.00        |            | 0.00        |            | 0.00        |            |
| 100 | Moderator Gift                                 | 47.50       |            | 70.00       |            | 100.00      |            | 100.00      |            |
| 101 | TOTAL Stated Meeting Expenses                  | 372.50      |            | 435.00      |            | 425.00      |            | 425.00      |            |
| 102 | TOTAL PRESBYTERY EXPENSES                      | 180,454.74  | 45,823.00  | 184,780.68  | 44,365.00  | 157,204.64  | 33,139.99  | 150,541.69  | 42,655.00  |
| 103 | Net Ordinary Income                            | 1,383.26    |            | 10,631.47   |            | 2,190.77    |            | (719.94)    |            |
| 104 | Per Capita rate                                | 34.25       |            | 35.70       |            | 36.30       |            | 37.75       |            |
| 105 | membership                                     | budget 4696 |            | budget 4526 |            | budget 4358 |            | budget 3937 |            |
| 106 | TOTAL PRESBYTERY MISSION AND ADMIN EXPENSES    | actual 4726 | 226,277.74 | actual 4558 | 229,261.68 | actual 4137 | 190,344.63 |             | 193,196.69 |

As the result of an extensive bidding process in 2017, we have a contract with Boyer & Ritter. 3% increase per year for Financial Review.

Mission portion - for information only

\$1 per member from Fulton Fund in 2018, 2019 and 2020

\$2,000 and \$1963.60 Presby per capita from McAlevy's Fort;

Materials such as new Prayer Calendar and Books of Order; Communications includes directory

GA, est 8.95; Synod, est 2.40; Presbytery, 26.40

estimated 12/31/19 membership

|  | Actual 2017 | Actual 2018 | Budgeted 2019 | Proposed 2020 |
|--|-------------|-------------|---------------|---------------|
| <b>FOR INFORMATION ONLY</b>  |             |             |               |               |
| <b>INCOME</b>  |             |             |               |               |
| 107 Explanation of Line 7  |             |             |               |               |
| 108 Designated Presbytery Office Support                                       |             |             |               |               |
| 109 GP Resourcing of Congregations & Pastors                                   | 765.00      | 640.00      | 640.00        | 640.00        |
| 110 Media Resource Center  | 150.00      | 50.00       | 50.00         | 50.00         |
| 111 Office of the Presbytery   | 1,720.00    | 1,220.00    | 1,200.00      | 1,220.00      |
| 112 SUBTOTAL Designated Presby Office Support                                  | 2,635.00    | 1,910.00    | 1,890.00      | 1,910.00      |
| 113 Synod Small Church Redevelopment Grant                                     | 1,236.07    | 0.00        | 1,225.00      | 1,225.00      |
| 114 COMMITTED using Designated and Unified If needed<br>Pahk 5 Nan Partnership | 3,100.00    | 3,100.00    | 3,100.00      | 3,100.00      |
| 115 Accumulated Funds in one year  |             |             |               |               |
| 116 Hunger - our share   | 1,661.60    | 1,544.28    |               |               |
| 117 Pahk 5 Nan Partnership   | 2,410.22    | 2,530.00    |               |               |
| 118 Peacemaking - our share  | 66.49       | 0.00        |               |               |
| 119 Peace & Global Witness - our share   | 570.48      | 908.65      |               |               |
| 120 Mission Interpreters   | 110.00      | 110.00      |               |               |
| 121 Lay Pastor Training  | 0.00        | 0.00        |               |               |
| 122 Pahk 5 Nan Special Projects  | 4,231.00    | 655.00      |               |               |
| 123 Christian Education  | 110.00      | 110.00      |               |               |
| 124 SUB-TOTAL Accumulated Funds  | 9,159.79    | 5,857.93    | 0.00          | 0.00          |



Presbytery of Huntingdon - Administrative Budget - 2020

Joy 2/3 time

|   |           |                          |
|---|-----------|--------------------------|
| Total Per Capita - estimated 3937 members @ 37.75                       |           | 148,621.75               |
| General Assembly share - estimated 3937 members @ \$ 8.95               |           | 35,236.15                |
| Synod share - estimated 3937 members @ \$ 2.40                          |           | 9,448.80                 |
| Presbytery share - estimated 3937 members @ \$26.40                     |           | 103,936.80               |
| <b>INCOME</b>   |           |                          |
| Per Capita  |           | 148,621.75               |
| Other service to churches   |           | 1,200.00                 |
| Transfer - Fulton Fund (\$1 per member plus \$18 K to keep GP 2/3 time) |           | 21,937.00                |
| Transfer from Contingency Fund  |           | 3,953.60                 |
| Presby share of Unified, Select, & Designated Mission Giving            |           | 20,655.00                |
| Partnership with the Presbytery Fund                                    |           | 10,000.00                |
| <b>TOTAL INCOME</b>   |           | <b>206,367.35</b>        |
| <b>EXPENSES</b>   |           |                          |
| <b>PER CAPITA</b>   |           |                          |
| GA - EST. 3937 members * \$8.95   | 35,236.15 |                          |
| Synod - EST. 3937 * 2.40  | 9,448.80  |                          |
|   |           | <u>44,684.95</u>         |
| <b>PERSONNEL 2.5% increase</b>  |           |                          |
| <b>General Presbyter 2/3 time</b>                                       |           |                          |
| Salary  | 38,761.37 |                          |
| Employer 403(b) contribution  | 2,000.00  |                          |
| Housing allowance   | 12,000.00 |                          |
| SECA Offset   | 3,883.25  |                          |
| GP Total Compensation   | 56,644.62 |                          |
| Board of Pensions dues 37%  | 19,521.71 |                          |
| GP Annual conferences   | 2,000.00  |                          |
| GP Study Leave  | 1,000.00  |                          |
| GP Travel Expense   | 4,000.00  |                          |
| GP - Other  | 150.00    |                          |
| GP - Discretionary  | 250.00    |                          |
| GP Ecumenical Activities  | 250.00    |                          |
| Total General Presbyter   | 83,816.33 |                          |
| <b>Office Assistant</b>   |           |                          |
| Wages   | 14,144.00 |                          |
| FICA taxes  | 1,082.01  |                          |
| Total Office Assistant  | 15,226.01 |                          |
| <b>Stated Clerk</b>   |           |                          |
| Wages   | 13,744.64 |                          |
| FICA taxes  | 1,051.46  |                          |
| Stated Clerk Conferences  | 2,000.00  |                          |
| Total Stated Clerk  | 16,796.10 |                          |
| <b>Treasurer</b>  |           |                          |
| Wages   | 15,163.20 |                          |
| FICA taxes  | 1,159.98  |                          |
| Total Treasurer   | 16,323.18 |                          |
| Benefits for Staff  | 930.72    |                          |
| <b>Total Personnel</b>  |           | <b><u>133,092.34</u></b> |

BofP Menu Benefits-  
Eyewear coverage; group  
term insurance; donation  
to part-time staff's  
403(b)s.

|                                |          |                   |
|--------------------------------|----------|-------------------|
| OFFICE                         |          |                   |
| Audit                          | 5,835.00 |                   |
| Cleaning                       | 1,100.00 |                   |
| Computer Repair/IT support     | 1,650.00 |                   |
| Equipment Maint/Copier repairs | 150.00   |                   |
| Insurance/Worker's Comp        | 2,250.00 |                   |
| Internet Provider              | 1,900.00 |                   |
| Memberships and Subscriptions  | 300.00   |                   |
| Postage and Shipping           | 900.00   |                   |
| Rent                           | 6,000.00 |                   |
| Resource Materials/Website     | 200.00   |                   |
| Resource Center Supplies       | 0.00     |                   |
| Staff Training                 | 200.00   |                   |
| Supplies and Equipment         | 1,500.00 |                   |
| Telephone                      | 1,750.00 |                   |
| Travel for Office              | 500.00   |                   |
| Utilities                      | 4,000.00 |                   |
| Volunteer Fire Companies       | 100.00   |                   |
| Total Office                   |          | <u>28,335.00</u>  |
| COMMITTEES                     |          |                   |
| Mileage                        | 250.00   |                   |
| Materials                      | 150.00   |                   |
| Communications                 | 150.00   |                   |
| Total Committees               |          | <u>550.00</u>     |
| STATED MEETINGS                |          |                   |
| Honorarium - Custodian         | 125.00   |                   |
| Honorarium - Organist          | 200.00   |                   |
| Moderator Gift                 | 100.00   |                   |
| Total Stated Meetings          |          | <u>425.00</u>     |
| TOTAL OFFICE & PERSONNEL       |          | <u>207,087.29</u> |
| NET INCOME                     |          | <u>-719.94</u>    |

PRESBYTERY OF HUNTINGDON - MISSION BUDGET

|   | Income    | 2020<br>Expenses |  |
|---|-----------|------------------|--|
| <b>INCOME</b>   |           |                  |  |
| 1 General/Unified Mission giving - 55%                          | 15,200.00 |                  | Expected Mission Giving is based on 2018 actual and 2019 actual to-date and pledges. |
| 2 Directed Mission giving to Presbytery                         | 15,545.00 | 30,745.00        |  |
| 3 Partnership for the Presbytery                                | 10,000.00 | 10,000.00        |  |
| 3 Designated Mission giving to Presbytery                       |           |                  | Additional Select Mission Giving to Presbytery                                       |
| 4 Office support  | 1,220.00  |                  |  |
| 5 GP Resourcing to congregations & Pastors                      | 640.00    |                  | For Church Redevelopment project only  |
| 6 Resource Center   | 50.00     |                  |  |
| 8 Total designated Mission Giving                               |           | 1,910.00         |  |
| TOTAL PRESBYTERY MISSION INCOME                                 |           |                  |  |
| 9 Synod Church Redevelopment Grant                              |           | 1,150.00         |  |
| 10 Total Presbytery Mission Income                              |           | 42,655.00        | To support missions AND Administrative   |
| <b>EXPENSES</b>   |           |                  |  |
| Paid from Unified Mission giving                                |           |                  |  |
| 11 Presbytery missions  |           |                  |  |
| 12 Krislund   |           | 11,500.00        |  |
| 13 Breezewood Truck & Traveler                                  |           | 500.00           |  |
| 14 Total to Presbytery Missions                                 |           | 12,000.00        |  |
| 15 Presbytery Office  |           |                  |  |
| 16 GP Resourcing to congregations & Pastors                     |           | 7,000.00         |  |
| 17 Office   |           | 10,509.80        |  |
| 18 Resource Center  |           | 3,145.20         | 20,655.00  |
| 19 Partnership with the Presbytery Fund                         |           | 10,000.00        | 10,000.00  |
| Total for Administrative Budget                                 |           | 30,655.00        |  |
| 20 TOTAL GENERAL/UNIFIED  |           |                  | 42,655.00  |
| 21 Committed using Synod Grant and New Covenant funds as needed |           |                  |  |
| 22 Church Redevelopment Project                                 |           | 1,150.00         |  |
| 23 Committed using designated donations and Unified as needed   |           |                  | 43,805.00  |
| 24 Pakk 5 Nan Partnership                                       |           | 3,100.00         |  |

**POLICY REVIEW WTG  
REPORT JUNE 25, 2019**

**HISTORY:** In 2018, the presbytery Council put together a Working Task Group, consisting of Cindy Carlisle, Ginny Rainey and Sam Strohm, with a lot of help from the then AUT and COM on matters relating to each committee, to draft new Articles of Incorporation and Bylaws, and to review our policies in light of the new Manual drafted by Council itself. A list of adopted and removed policies is attached to this report. The WTG is nearing the end of its review of policies. By this fall, we hope to have all of your guiding documents, including policies, on the presbytery website in an orderly presentation that all may access. The current numbers (A followed by number) will be replaced.

**MOTION:** The Policy Review WTG requests that presbytery hold two readings on the proposed actions on the following remaining policies of presbytery, that the first reading be on June 24, and the second reading and action be taken on September 17.

**CURRENT POLICIES TO BE RETAINED AS IS:**

The WTG recommends that presbytery retain as is the following (8) policies:

A-26 Fulton Fund Policy  
A-32 Per Capita Apportionment  
Certified Lay Preacher and Commissioned Pastor Program  
A-42 Criminal Background Check Policy  
A-45 Pastor and/or Family Illness and Injury Leave Policy  
A-51 Model Policy on Sexual Misconduct and/or Abuse for Congregations  
Gloria Jean Smith Scholarship Fund Policy  
Sexual conduct Policy for Presbytery

**CURRENT POLICIES TO BE DELETED:**

The WTG recommends that the following (9) policies be deleted  
(Policy title, followed by rationale for deletion).

|  |   |
|--|---|
| A-13 Moderator duties  | (replaced by APPENDIX II)                           |
| A-14 Vice Moderator duties                                       | (replaced by APPENDIX III)                          |
| A-20 Committee/Team Chairperson                                  | (duties included in committee descriptions)         |
| A-21 Guidelines for Presbytery Worship                           | (APPENDIX VIII gives sufficient guidance)           |
| A-22 Guidelines for Election of Commissioners<br>to GA and Synod | (included in APPENDIX XI)                           |
| A-23 Creation of WTG   | (included in M-5.2000)                              |
| A-25 Process for Proposing Overtures                             | (guidelines determined by G.A.)                     |
| A-44 Ordination, Certification, and<br>Commissioning policy      | (placeholder from old Book of Order.<br>Not needed) |
| A-49 Form of Government (2009-2011) Standard                     | (Placeholder from old Book of Order. Not<br>needed) |

### **CURRENT POLICIES TO BE MOVED OUT OF THE MANUAL:**

The WTG recommends that presbytery move the following (2) policies out of the Manual as follows:

|  |  |
|--|--|
| A-34 Stated Meeting Host Church Check List | Delete as policy and but offer as guideline to free up presbytery meeting organization       |
| A-52 Reference Check Authorization         | Retain as is, but move it from Manual to both Personnel Policy and Flow Chart as an appendix |

### **CURRENT POLICIES TO BE AMENDED OR REPLACED:**

The WTG recommends that presbytery amend or replace the following (5) policies: (A list of titles is given first, followed by the text of the recommendation.)

|  |   |
|--|---|
| A-18 Investment guidelines   | Amend (see below)   |
| A-19 Capital Projects guidelines   | Amend (see below)   |
| A-28 Child Care Policy   | Replace current text with language below and appoint a WTG to craft a long-term policy)   |
| A-48 Congregational Background Check Sample Policy/<br>Safe Sanctuaries Policy [Rename “Congregational Child<br>and Youth Protection” model Policy.] | Change title to match Book of Order. Replace with language below.<br>Current A-48 goes in Appendix. Insert new simplified presbytery Child Care Policy, while keeping the model as a model. |
| Clergy Emergency Fund  | Currently there is no policy, although COM has protocol. See draft of a policy below.   |

## **TEXT OF PROPOSED AMENDMENTS OF POLICIES AND NEW POLICIES**

### **A-18 Investment Guidelines**

Prudent and reasonable investment options for the Treasurer of Presbytery ~~may~~ **will** include ~~any investments that are on the approved lists for Pennsylvania bank trust departments or fiduciaries (individual trustees); specifically, U.S. Government direct obligations up to 30 months (Treasury bills, Treasury notes); U.S. Government agencies up to 30 months, savings and loan and/or bank certificates of deposit for either 6 months or 30 months, savings and loan and/or bank repurchase certificates (fully collateralized);~~ well-established market funds and investments including the Presbyterian Church (U.S.A.) Foundation.

### **A-19 CAPITAL PROJECTS**

Because property is held in trust for the denomination, it shall be a responsibility of the presbytery trustees (A.U.T.) **Committee on Presbytery Life** to review and evaluate

- a. requests for local church special expenditures over fifteen per cent (15%) of the Local Expense Budget of the preceding year, and for local church projects involving structural change, and to take action on these requests if no borrowing is required. Such action shall be reported to presbytery as information.
- b. local church actions involving rental, lease, mortgage, or sale of real property, or any financial borrowing; and to report and make recommendation directly to presbytery thereon.

## **A-28 CHILD CARE POLICY**

*For presbytery meetings, presbytery will provide child care in accordance with the host church's Child and Youth Protection policy. The Committee on Presbytery Life will be responsible for carrying this out. Child care will be provided by reservation only.*

*If participation in other presbytery work requires the elder or minister to hire child care and this is a hardship, the COPL may consider reimbursement.*

*Necessary funds will be budgeted from the per capita funds of presbytery.*

## **A-48 CONGREGATIONAL CHILD AND YOUTH PROTECTION POLICIES**

*Anyone who has authority over children and youth is a mandated reporter.*

*Every congregation will have a child and youth protection policy.*

*Child and youth protection policies will contain at least the following elements:*

- 1. The requirements of the Commonwealth of Pennsylvania for all those who interact with children and youth on behalf of the church.*
- 2. Any training requirements for those who interact with children and youth on behalf of the church.*
- 3. Overall safety, general supervision, overnight supervision, and transportation of children and youth on behalf of the church; recruiting and screening of those who interact with children and youth on behalf of the church; and record retention.*
- 4. Policies for reporting misconduct and abuse.*

*The Presbytery of Huntingdon has provided a model child and youth protection policy in Appendix xxx and on the website. It is also advisable to contact your insurance provider.*

[Our former "Safe Sanctuary Policy" will be attached here, renamed "Child and Youth Protection Model Policy.]

## **CLERGY EMERGENCY FUND POLICY DRAFT**

- 1. The Clergy Emergency Fund is a restricted fund of which both principal and income shall be available for use for welfare grants to pastoral families of the Presbytery of Huntingdon, both of ministers of Word and Sacrament and serving commissioned pastors.*
- 2. An offering for the benefit of the Clergy Emergency Fund shall be received at each ordination, installation or commissioning service, with the offering to be remitted to the presbytery treasurer.*
- 3. The principal of the Fund is to be managed by the Committee on Presbytery Life as the trustees of presbytery. The balance in the Fund shall be reported by the treasurer to the Committee on Presbytery Life and the Committee on Ministry regularly and to the presbytery at least annually.*

4. *The Committee on Ministry shall establish and determine uses of the Clergy Emergency Fund, with the chairperson of the Committee on Ministry and the General Presbyter authorized to make distributions from the fund. When a distribution is made, the fact of a distribution shall be reported to the Committee on Ministry.*

### **FOR INFORMATION:**

Here are the policies that the presbytery has already reviewed, updated and approved; and those it has reviewed and deleted

### **APPROVED POLICIES**

### **DATE ADOPTED**

|   |           |
|---|-----------|
| Manual  | 6/26/2018 |
| Articles of Incorporation                               | 9/25/2018 |
| Corporate Bylaws  | 9/25/2018 |
| Electronic Meeting Policy                               | 6/26/2018 |
| Beulah Church Trust Fund Policy                         | 6/26/2018 |
| Contingency Fund Policy                                 | 6/26/2018 |
| Goodhart Trust Fund Policy                              | 6/26/2018 |
| Irvine Trust Fund Policy                                | 6/26/2018 |
| Luella Rearick Trust Fund Policy                        | 6/26/2018 |
| McNite Fund Policy                                      | 6/26/2018 |
| Mission Partnership Trust Fund Policy                   | 6/26/2018 |
| Revolving Loan Fund Policy                              | 6/26/2018 |
| Candidate Examination Waiver                            | 9/25/2018 |
| Seminary Indebtedness Policy                            | 9/25/2018 |
| Plan for Study Leave for Pastors                        | 9/25/2018 |
| Compensation in the Presbytery of Huntingdon            | 9/25/2018 |
| Code of Conduct for Former Pastors                      | 9/25/2018 |
| Continuing Membership and Validation of Ministry Policy | 9/25/2018 |
| Examination & Scrupling Policy                          | 9/25/2018 |

### **DELETED POLICIES**

### **DATE DELETED**

|   |           |
|---|-----------|
| Small Church Emergency Loan Program                     | 6/26/2018 |
| Transitional Compensation (moved to Compensation)       | 9/25/2018 |
| Christian Educator Compensation (Moved to Compensation) | 9/25/2018 |
| Candidates Scholarship Fund                             | 9/25/2018 |



**COMMITTEE ON MINISTRY  
REPORT  
June 25, 2019**

The Committee on Ministry recommends that presbytery approve the following motions:

**1. Winburne & ruling elder Gary Jewart & ruling elder Martha Bloom:** that presbytery approve the extension of the temporary supply relationship between ruling elders Martha Bloom and Gary Jewart and the session of the Winburne Presbyterian Churches, beginning July 1, 2019 for twelve months.

- a. That presbytery renew the commissions to ruling elders Martha Bloom and Gary Jewart to be co-commissioned pastors and temporary supplies of the Winburne Presbyterian Church a period of up to twelve months, beginning July 1, 2019. Ruling elder Gary Jewart remains a member of the Curwensville Presbyterian Church. Ruling elder Martha Bloom remains a member of the Winburne Presbyterian Church.
- b. That presbytery authorize ruling elders Martha Bloom and Gary Jewart as the co-commissioned pastors of the Winburne Presbyterian Church to administer the Lord's Supper, administer the sacrament of baptism, moderate the session of the Winburne Presbyterian Church, and have voice and vote in meetings of presbytery (such vote to be counted as a ruling elder commissioner).
- c. That presbytery re-appoint ruling elders Martha Bloom and Gary Jewart as co-moderators of the sessions of the Winburne Presbyterian Church for the duration of their commissions, beginning July 1, 2019.
- d. That presbytery authorize ruling elders Martha Bloom and Gary Jewart to perform a service of Christian marriage of members of the congregation or of the local community when invited by the session. Such service may only be performed within the geographical bounds of the presbytery. In performing such service of Christian marriage, the commissioned pastor shall follow all provisions of the Directory for Worship regarding marriage.
- e. The agreement may be terminated by any party by giving 30 days written notice from the parish council or from either co-commissioned pastor or from the Committee on Ministry.
- f. That presbytery re-appoint the Rev. Chuck Swenson as the commissioned pastors' mentor and supervisor.

**Expectations of co-CLPs:**

Time expectations are 10 hours per week. This will normally be 7 hours for the preaching co-CLP and 3 hours for the non-preaching co-CLP each week, with the co-CLPs normally alternating preaching Sundays.

Conduct 48 Sunday worship services per year, plus special services on Ash Wednesday, Maundy Thursday, Good Friday, Easter sunrise, and Christmas Eve.

Visit shut-ins, hospitalized members, and nursing home residents.

Officiate at baptisms, Lord's Supper and funerals

Moderate session and congregational meetings, normally alternating meetings.

**Terms of service as follows:**

Salary: \$185 per week, divided \$137 to the co-CLP who preaches that week and \$48 to the other

Vacation: one month, including at least four Sundays, accrued monthly, each co-CLP.

Study leave: seven days per year each co-CLP (dates and content set in consultation with Winburne session)

Continuing Education allowance: Per request and approval by Winburne session. To be reimbursed by voucher.

One week for Governing Body Service (beyond normal committee or task force work and stated meetings)

Car allowance: travel expenses at current I.R.S. standard

SECA reimbursement: 7.65 percent of cash salary.

Additional hours for either co-CLP beyond the extra three hours per week, will be reimbursed at \$16 per hour plus SECA offset.

2. **Lord's Supper:** That presbytery approve the observance of the Lord's Supper at the Presbyterian Women Spring Gathering. Joy Kaufmann officiated.

3. **2020 Minimum Terms of Call:** That presbytery approve a 2.5 percent increase in the basic terms of call for 2020. (*See attached draft 2020 Minimum Terms of Call, pp. 31-32.*) and that presbytery approve for terms of call that are above minimum an increase or equivalent at least equivalent to the federal Cost of Living Adjustment effective on October 1, 2019 for the time period January 1, 2019 to October 1, 2019.

#### **FOR INFORMATION:**

- 1 **Huntingdon Presbyterian Church** has been notified it is 24<sup>th</sup> in the denomination in One Great Hour of Sharing giving.
2. **Special Administrative Review Committee (SARC):** The SARC was a joint authorization of the Committee on Ministry and the Administration Umbrella Team. The COM approved it on December 5, 2017 and the AUT on December 13, 2017. COM used its authority under the then Manual of M-5.3300a and AUT its authority under the 2007 Bylaws, Article III, SEC. 4. This was then reported to presbytery on January 27, 2018. The Committee on Ministry has received the final report of the SARC and voted at its meeting of May 15, 2019 to dismiss the SARC with thanks for its service. When the COPL concurs, the SARC will be dissolved. (*See COM minutes, May 15, 2019, pp. 41-42, for final report of the SARC.*)
2. **Background check compliance:** The following have completed their submission of background checks and certificates of mandated reporter training: elder Nancy Bostian, Rev. Peggy Bonsell, Rev. Sam Huffard, and Rev. Ela J. Robertson.
3. **Condition of Manse Checklist:** COM approved a Condition of Manse checklist, which will become an appendix to the Flow Chart, to assist trustees in their inspections of manses.
4. **Lemont Spring Creek:** Carl Campbell has been appointed moderator of Lemont Spring Creek.
5. **Mary Morrow:** Candidate Mary Morrow has passed her final standard ordination exam. She will spend much of the summer on an archaeological dig in Israel.

**The Presbytery of Huntingdon's Minimum Terms of Call for Those in a Pastorate WITH a Manse**

|   | <b>2019 Standard</b>                                 | <b>Increase Basic<br/>2.5%</b> | <b>2020<br/>Standard</b>                             |
|---|--|--------------------------------|--|
| Basic Salary for New Calls (in addition to Manse)   | \$39,625   | \$991                          | \$40,616   |
| <b>Experience Apportionments:</b>   |  |                                |  |
| One to five years in present call   | \$40,417   | Standard + 2%                  | \$41,428   |
| Six to ten years in present call  | \$41,210   | Standard + 4%                  | \$42,240   |
| Eleven or more years in present call  | \$42,002   | Standard + 6%                  | \$43,053   |
| Benefits Plan Premium (% of Effective Salary) Pastor or Pastor and dependents               | 37.0%  |                                | 37.0%  |
| Vacation (dates set in consultation with session)   | 1 month, including at least 4 Sundays                |                                | 1 month, including at least 4 Sundays                |
| Study Leave Time (dates and content set in consultation with session)                       | 2 weeks per year, cumulative to 6 weeks              |                                | 2 weeks per year, cumulative to 6 weeks              |
| Study Leave Expenses (reimburse actual vouchered expenses)                                  | \$1,000 per year, cumulative to \$3,000 over 3 years |                                | \$1,000 per year, cumulative to \$3,000 over 3 years |
| Travel Expenses (reimburse actual vouchered expenses)                                       | 100 % of current IRS (TBD)                           |                                | 100 % of current IRS (\$58 per mile)                 |
| Governing Body Service (beyond normal committee or task force work and stated meetings)     | 1 week for program service including Sunday          |                                | 1 week for program service including Sunday          |
| Manse Utilities (full cost of heat, water, sewer, refuse, electric and basic phone service) | Paid in full by the church                           |                                | Paid in full by the church                           |

When was your manse inspected this year? \_\_\_\_\_

**Mid-Year New Calls:** If the pastor is new, contract for new pastor may be negotiated for up to 17 months following the June Presbytery meeting at next year's minimum terms for Basic Cash Salary for New Calls.

**Suggested additional pensionable items:** The following are not required but are strongly recommended by the COM: supplemental insurance premiums (dental, life, medical); Benefits Plan Major Medical Deductible: 1% effective salary for the member, 1 % for family members, co-payment of 20% on additional costs up to 4% of effective salary; deferred compensation, such as contribution to retirement savings fund, etc.

**Suggested additional non-pensionable items:** SECA offset (an amount equivalent to an employer's share of the FICA tax or 7.65% of the Total Effective Salary); book allowances (vouchered), professional dues or expenses (vouchered), sabbatical leave.

**The Presbytery of Huntingdon's 2018 Minimum Terms of Call for Those in a Pastorate WITHOUT a Manse**

|   | <b>2019 Standard</b>                                 | <b>Increase 2.5% of Basic</b> | <b>2020 Standard</b>                                 |
|---|--|-------------------------------|--|
| Basic Salary for New Calls  | \$55,040   | \$1,376                       | \$56,416   |
| <b>Experience Apportionments:</b>   |  |                               |  |
| One to five years in present call   | \$56,141   | Standard + 2%                 | \$57,544   |
| Six to ten years in present call  | \$57,242   | Standard + 4%                 | \$58,673   |
| Eleven or more years in present call  | \$58,343   | Standard + 6%                 | \$59,801   |
| Benefits Plan Premium (% of Effective Salary) Pastor or Pastor and dependents           | Church pays 37%                                      |                               | Church pays 37%                                      |
| Vacation (dates set in consultation with session)                                       | 1 month, including at least 4 Sundays                |                               | 1 month, including at least 4 Sundays                |
| Study Leave Time (dates and content set in consultation with session)                   | 2 weeks per year, cumulative to 6 weeks              |                               | 2 weeks per year, cumulative to 6 weeks              |
| Study Leave Expenses (reimburse actual vouchered expenses)                              | \$1,000 per year, cumulative to \$3,000 over 3 years |                               | \$1,000 per year, cumulative to \$3,000 over 3 years |
| Travel Expenses (reimburse actual vouchered expenses)                                   | 100 % of current IRS (TBD)                           |                               | 100 % of current IRS (\$.58 per mile)                |
| Governing Body Service (beyond normal committee or task force work and stated meetings) | 1 week for program service including Sunday          |                               | 1 week for program service including Sunday          |

**Mid-Year New Calls:** If the pastor is new, contract for new pastor may be negotiated for up to 17 months following the June Presbytery meeting at next year's minimum terms for Basic Cash Salary for New Calls.

**Suggested additional pensionable items:** The following are not required but are strongly recommended by the COM: supplemental insurance premiums (dental, life, medical); Benefits Plan Major Medical Deductible: 1% effective salary for the member, 1 % for family members, co-payment of 20% on additional costs up to 4% of effective salary; deferred compensation, such as contribution to retirement savings fund, etc.

**Suggested additional non-pensionable items:** SECA offset (an amount equivalent to an employer's share of the FICA tax or 7.65% of the Total Effective Salary); book allowances (vouchered), professional dues or expenses (vouchered), sabbatical leave.

**STATED CLERK**  
**June 25, 2019**

**For information:**

1. **2019 Synod Records Review:** The minutes of the Presbytery of Huntingdon were reviewed by the synod of the Trinity on May 2, 2019 at the Penn Stater and were approved without exception. The clerk was re-elected as convenor of the Synod Records Review.
2. **Presbyterian Historical Society:** The clerk participated in the spring meeting of the Board of Directors of the Presbyterian Historical Society in Philadelphia.

| <b>BUDGETED INCOME</b>                 |    | <b>BUDGET 19</b> | <b>May 19</b> | <b>YTD</b>   | <b>Outstanding PC</b> |
|--|----|------------------|---------------|--------------|-----------------------|
| PerCapita- (4358 @ \$36.30)            | \$ | 158,195.40       |               |              | 2019                  |
| Adjusted Per Capita (4137 @ \$36.30)   | \$ | 150,173.10       | \$ 7,349.03   | \$ 55,987.44 | \$ 94,004.16          |
| 2019 Per Capita paid in 2018           |    |                  |               | \$ 181.50    |                       |
| Per Capita 2018                        |    |                  |               | \$ 3,640.79  | 2018                  |
|  |    |                  |               | \$ -         | \$0.00                |
| Transfer from Fulton                   | \$ | 4,358.00         |               | \$ -         | wrote off             |
| Transfer from Contingency              | \$ | 4,686.20         |               | \$ -         | \$1,047.94            |
| Excess 2018 GP Service to Congregation | \$ | 14,000.00        |               | \$ -         |                       |
| Fee for Service to churches            | \$ | 1,200.00         |               | \$ 400.00    |                       |
| Partnership for the Presbytery Fund    | \$ | 10,000.00        |               | \$ -         |                       |
| Synod Grant - Digital Disciples        | \$ | -                | \$ 1,500.00   | \$ 1,500.00  |                       |
| Mission Subsidy for GP Resourcing      | \$ | 9,000.00         | \$ 750.00     | \$ 3,750.00  |                       |
| Mission Subsidy for Resource Center    | \$ | 3,071.18         | \$ 255.93     | \$ 1,279.65  |                       |
| Mission Support for Office             | \$ | 13,568.82        | \$ 1,130.74   | \$ 5,653.70  |                       |
| <b>TOTAL</b>                           | \$ | 218,079.60       | \$ 10,985.70  | \$ 72,393.08 |                       |
| <b>BUDGETED EXPENDITURES</b>           |    | <b>BUDGET 19</b> |               | <b>YTD</b>   | <b>Under/(Over)</b>   |
| <b>PYMT PERCAPITA</b>                  |    |                  |               |              | <b>Budget</b>         |
| GA (\$8.95 @ 4358)                     | \$ | 39,004.10        |               | \$ -         |                       |
| Adjusted GA (\$8.95 @ 4137)            | \$ | 37,026.15        |               | \$ 9,256.53  | \$ 27,769.62          |
| Synod (\$2.30 @ 4358)                  | \$ | 10,023.40        |               | \$ -         |                       |
| Adjusted Synod (\$2.30 @ 4137)         | \$ | 9,515.10         |               | \$ 2,378.77  | \$ 7,136.33           |
| <b>PRESBYTERY OFFICE PERSONNEL</b>     |    |                  |               | \$ -         |                       |
| <b>General Presbyter</b>               |    |                  |               |              |                       |
| GP-Salary                              | \$ | 43,908.82        | \$ 3,659.06   | \$ 18,295.30 | \$ 25,613.52          |
| GP-Housing                             | \$ | 12,000.00        | \$ 1,000.00   | \$ 5,000.00  | \$ 7,000.00           |
| GP-SECA                                | \$ | 4,277.02         | \$ 356.42     | \$ 1,782.10  | \$ 2,494.92           |
| GP- 403(b) employer contribution       | \$ | 2,000.00         | \$ 166.66     | \$ 833.30    | \$ 1,166.70           |
| GP-Board of Pensions                   | \$ | 21,472.94        | \$ 1,789.41   | \$ 8,947.05  | \$ 12,525.89          |
| <b>Office Assistant</b>                |    |                  |               |              |                       |
| OA-Wages                               | \$ | 13,800.17        | \$ 1,081.51   | \$ 5,218.43  | \$ 8,581.74           |
| OA-FICA                                | \$ | 1,055.71         | \$ 82.73      | \$ 399.21    | \$ 656.50             |
| Benefits                               | \$ | 298.68           | \$ 24.89      | \$ 124.45    | \$ 174.23             |
| <b>Stated Clerk</b>                    |    |                  |               |              |                       |
| SC Wages                               | \$ | 13,409.00        | \$ 1,152.58   | \$ 5,460.65  | \$ 7,948.35           |
| SC-FICA                                | \$ | 1,025.79         | \$ 88.17      | \$ 417.74    | \$ 608.05             |
| Benefits                               | \$ | 286.68           | \$ 20.00      | \$ 100.00    | \$ 186.68             |
| <b>Presbytery Treasurer</b>            |    |                  |               |              |                       |
| PT-Wages                               | \$ | 14,789.45        | \$ 1,208.70   | \$ 5,826.65  | \$ 8,962.80           |
| PT-FICA                                | \$ | 1,131.39         | \$ 92.47      | \$ 445.74    | \$ 685.65             |
| Benefits                               | \$ | 298.68           | \$ 21.00      | \$ 105.00    | \$ 193.68             |
| <b>Total Personnel</b>                 | \$ | 129,754.33       | \$ 10,743.60  | \$ 52,955.62 | \$ 76,798.71          |
| <b>Office Expenses</b>                 |    |                  |               |              |                       |
| Audit                                  | \$ | 5,665.00         |               | \$ -         | \$ 5,665.00           |
| Cleaning                               | \$ | 1,100.00         | \$ 80.00      | \$ 440.00    | \$ 660.00             |
| Computer Replacement                   | \$ | -                |               | \$ -         | \$ -                  |
| Computer Repair/Tech Support           | \$ | 1,800.00         | \$ 125.00     | \$ 570.00    | \$ 1,230.00           |
| Equipment Maintenance Agreement        | \$ | 300.00           |               | \$ -         | \$ 300.00             |
| Fire Companies - volunteer             | \$ | 100.00           |               | \$ -         | \$ 100.00             |
| GP-Annual Conferences                  | \$ | 1,250.00         | \$ 307.00     | \$ 307.00    | \$ 943.00             |
| GP- Ecumenical Activities              | \$ | 250.00           |               | \$ -         | \$ 250.00             |
| GP-Study Leave                         | \$ | 1,000.00         | \$ 750.00     | \$ 750.00    | \$ 250.00             |
| GP-Travel                              | \$ | 5,500.00         | \$ 281.47     | \$ 1,016.57  | \$ 4,483.43           |
| Discretionary Fund                     | \$ | 250.00           |               | \$ 50.00     | \$ 200.00             |
| GP-Other                               | \$ | 100.00           |               | \$ (14.89)   | \$ 114.89             |
| Group Orders                           | \$ | -                | \$ (610.00)   | \$ (610.00)  | \$ 610.00             |
| Insurance/Worker's Comp                | \$ | 2,500.00         | \$ 1,727.00   | \$ 1,727.00  | \$ 773.00             |
| Internet/Website                       | \$ | 1,900.00         | \$ 124.90     | \$ 749.40    | \$ 1,150.60           |
| Membership, Subscriptions, Books       | \$ | 200.00           |               | \$ -         | \$ 200.00             |

| BUDGETED EXPENDITURE                   |               | May           |  | YTD           | Under(Over)<br>Budget |
|--|---------------|---------------|--|---------------|-----------------------|
| PRESBYTERY OFFICE EXPENSES (Continued) |               |               |  |               |                       |
| Postage                                | \$ 700.00     |               |  | \$ 96.60      | \$ 603.40             |
| Rent                                   | \$ 6,000.00   | \$ 500.00     |  | \$ 2,000.00   | \$ 4,000.00           |
| Resource Materials and web site        | \$ 200.00     |               |  | \$ -          | \$ 200.00             |
| Resource Supplies                      | \$ 50.00      |               |  | \$ -          | \$ 50.00              |
| Staff Training                         | \$ 200.00     |               |  | \$ -          | \$ 200.00             |
| Stated Clerk-Annual Conferences        | \$ 1,250.00   |               |  |               | \$ 1,250.00           |
| Supplies & Equipment                   | \$ 1,250.00   | \$ 278.28     |  | \$ 683.66     | \$ 566.34             |
| Telephone                              | \$ 1,750.00   | \$ 124.78     |  | \$ 747.18     | \$ 1,002.82           |
| Travel for Office                      | \$ 450.00     |               |  | \$ 190.82     | \$ 259.18             |
| Utilities                              | \$ 4,000.00   | \$ 185.20     |  | \$ 1,925.00   | \$ 2,075.00           |
| Miscellaneous                          | \$ -          |               |  | \$ -          | \$ -                  |
| Total Office                           | \$ 37,765.00  | \$ 3,873.63   |  | \$ 10,628.34  | \$ 27,136.66          |
| COMMITTEE/UMBRELLA TEAM EXPENSES       |               |               |  |               |                       |
| Retreats                               | \$ -          |               |  | \$ -          |                       |
| Mileage                                | \$ 250.00     |               |  | \$ -          | \$ 250.00             |
| Materials                              | \$ 150.00     |               |  | \$ -          | \$ 150.00             |
| Communications                         | \$ 150.00     | \$ (144.44)   |  | \$ -          | \$ 150.00             |
| Other                                  | \$ -          |               |  | \$ 27.10      |                       |
| Web site paid for until 2020           | \$ -          |               |  | \$ -          | \$ -                  |
| Total Committees                       | \$ 550.00     | \$ (144.44)   |  | \$ 27.10      | \$ 550.00             |
| STATED MEETING EXPENSES                |               |               |  |               |                       |
| Custodian                              | \$ 125.00     |               |  | \$ 50.00      | \$ 75.00              |
| Organist                               | \$ 200.00     |               |  | \$ 80.00      | \$ 120.00             |
| Moderator Gift                         | \$ 100.00     |               |  | \$ 89.00      | \$ 11.00              |
| Miscellaneous Expenses                 |               |               |  |               | \$ -                  |
| TOTAL Expenses                         | \$ 217,521.83 | \$ 14,472.79  |  | \$ 75,465.36  | \$ 139,597.32         |
| NET INCOME(LOSS)                       |               | \$ (3,487.09) |  | \$ (3,072.28) |                       |

Travel/Service donated for tax deductions

|  |  |
|--|--|
|  |  |
|--|--|

## LOANS

| Krislund Capital Campaign Loan | Beg Bal       | Rec/month | Rec/Total    | Balance      |
|--------------------------------|---------------|-----------|--------------|--------------|
| New Ch Planting                | \$ 81,500.00  |           | \$ 61,132.97 | \$ 20,367.03 |
| Ch Redevelop                   | \$ 18,500.00  |           | \$ 18,500.00 | \$ -         |
| Ending Balance                 | \$ 100,000.00 |           | \$ 79,632.97 | \$ 20,367.03 |



## LOCATION OF CASH

May

| 1. First National Bank ADMIN CHECKING |                |
|---------------------------------------|----------------|
| Opening Balance                       | \$ 12,790.62   |
| Income                                | \$ 17,386.52   |
| Interest                              | \$ 0.28        |
| All Disbursements                     | \$ (19,437.83) |
| Ending Balance                        | \$ 10,739.59   |

| YR to Date |             |
|------------|-------------|
| \$         | 15,952.23   |
| \$         | 89,841.84   |
| \$         | 1.38        |
| \$         | (95,055.86) |
| \$         | 10,739.59   |

| 2. First National Bank ADMIN SAVINGS |             |
|--------------------------------------|-------------|
| Opening Balance                      | \$ 1,698.34 |
| Income                               |             |
| Interest - posted quarterly          |             |
| All Disbursements                    |             |
| Ending Balance                       | \$ 1,698.34 |

| YR to Date |          |
|------------|----------|
| \$         | 1,698.30 |
| \$         | -        |
| \$         | 0.04     |
| \$         | -        |
| \$         | 1,698.34 |

For details of the following Mission funds, see attached sheet "Mission Budget".

| 3. First National Bank MISSION CHECKING |               |
|---|---------------|
| Opening Balance                         | \$ 37,887.57  |
| Income                                  | \$ 30,582.97  |
| Interest                                | \$ 0.88       |
| All Disbursements                       | \$ (8,451.91) |
| Ending Balance                          | \$ 60,019.51  |

| YR to Date |             |
|------------|-------------|
| \$         | 64,125.87   |
| \$         | 90,262.06   |
| \$         | 4.00        |
| \$         | (94,372.42) |
| \$         | 60,019.51   |

| 4. First National Bank MISSION SAVINGS |              |
|--|--------------|
| Opening Balance                        | \$ 46,306.18 |
| Income                                 |              |
| Interest - posted quarterly            |              |
| All Disbursements                      |              |
| Ending Balance                         | \$ 46,306.18 |

| YR to Date |           |
|------------|-----------|
| \$         | 46,305.04 |
| \$         | -         |
| \$         | 1.14      |
| \$         | -         |
| \$         | 46,306.18 |

For details on the following New Covenant accounts, see the attached sheet called "Investments".

| 5. New Covenant Investment - BALANCED INCOME FUND |               | SHARES     | PRICE    | YR to Date    |
|---|---------------|------------|----------|---------------|
| Opening Balance                                   | \$ 409,854.18 | 19,559.767 | \$ 19.96 | \$ 385,131.82 |
| Deposit   |               |            |          | \$ 2,546.96   |
| Withdrawal  | \$ (500.00)   |            |          | \$ (8,745.13) |
| Unrealized Profit/Loss                            | \$ (7,170.54) |            |          | \$ 23,249.99  |
| Ending Balance                                    | \$ 402,183.64 | 19,063.680 | \$ 20.77 | \$ 402,183.64 |

| 5. New Covenant Investment - BALANCED GROWTH FUND |                | SHARES    | PRICE    | YR to Date    |
|---|----------------|-----------|----------|---------------|
| Opening Balance                                   | \$ 439,016.86  | 3,041.099 | \$ 91.16 | \$ 393,540.90 |
| Deposit   |                |           |          | \$ 134.42     |
| Withdrawal  |                |           |          | \$ (640.00)   |
| Unrealized Profit/Loss                            | \$ (16,152.28) |           |          | \$ 29,829.26  |
| Ending Balance                                    | \$ 422,864.58  | 4,273.086 | \$ 98.96 | \$ 422,864.58 |

| 7. New Covenant Investment - GROWTH FUND  |                | SHARES     | PRICE    | YR to Date    |
|---|----------------|------------|----------|---------------|
| Opening Balance - Gloria Jean Smith Trust | \$ 464,847.34  | 10,812.918 | \$ 36.82 | \$ 394,995.89 |
| Dividends moved into Bal Income           |                |            |          | \$ (1,318.09) |
| Unrealized Profit/Loss                    | \$ (31,681.84) |            |          | \$ 39,487.70  |
| Ending Balance                            | \$ 433,165.50  | 10,812.918 | \$ 40.06 | \$ 433,165.50 |

| 8. PETTY CASH   |          |
|-----------------|----------|
| Opening Balance | \$ 12.98 |
| Deposit         |          |
| Disbursements   |          |
| Ending Balance  | \$ 12.98 |

| YR to Date |         |
|------------|---------|
| \$         | 42.64   |
| \$         | (29.66) |
| \$         | 12.98   |

TOTAL

\$ 1,376,990.32

| MISSION BUDGET                            |           | Beginning Balance | Designated Income | YTD Income Designated | Unified Income | YTD Unified | Total YTD | Monthly Expense | YTD Expenses | May '19 Balance |
|---|-----------|-------------------|-------------------|-----------------------|----------------|-------------|-----------|-----------------|--------------|-----------------|
| Promised from Presbytery Share of Unified |           | Budget            |                   |                       |                |             |           |                 |              |                 |
| Breezewood TS Salary                      | 500.00    | 0.00              |                   | 0.00                  |                | 250.00      | 250.00    |                 | 250.00       | 0.00            |
| Krislund Presbytery Support               | 11,500.00 | 0.00              |                   | 0.00                  |                | 11,500.00   | 11,500.00 |                 | 11,500.00    | 0.00            |
| MultiMedia Resource                       | 3,071.18  | 0.00              |                   | 50.00                 | 255.93         | 1,229.65    | 1,279.65  | 255.93          | 1,279.65     | 0.00            |
| Office of the Presbytery                  | 13,568.82 | 0.00              |                   | 1,000.00              | 1,130.74       | 4,653.70    | 5,653.70  | 1,130.74        | 5,653.70     | 0.00            |
| Pastoral Care                             |           | 1,735.79          |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 1,735.79        |
| GP Resourcing of Cong                     | 9,000.00  | 0.00              |                   | 50.00                 | 750.00         | 3,700.00    | 3,750.00  | 750.00          | 3,750.00     | 0.00            |
| Partnership with Presby                   | 10,000.00 | 10,666.55         | 125.50            | 3,138.00              |                | 0.00        | 3,138.00  |                 | 0.00         | 13,804.55       |
| Unified                                   |           |                   |                   |                       |                |             |           |                 |              |                 |
| Presbytery 55%                            | 36,250.00 | 40,743.94         | 2,133.23          | 8,648.72              | 2,925.30       | 13,015.27   | 13,015.27 | 2,136.67        | 21,833.35    | 31,925.86       |
| General Assembly 38%                      |           | 3,842.43          | 364.02            | 1,410.46              |                |             | 8,648.72  | 2,763.73        | 10,357.92    | 2,133.23        |
| Synod 7%                                  |           | 457.82            |                   |                       |                |             | 1,410.46  | 384.27          | 1,504.26     | 364.02          |
| Donor Designated                          |           |                   |                   |                       |                |             |           |                 |              |                 |
| Breezewood Truck Stop                     |           | 425.00            |                   | 925.00                |                |             | 925.00    | 125.00          | 1,350.00     | 0.00            |
| Church Redevelopment                      |           | 1,359.88          |                   | 1,151.93              |                |             | 1,151.93  |                 | 0.00         | 2,511.81        |
| Christian Ed Programs                     |           | 1,168.07          |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 1,168.07        |
| Gen Assembly Extra                        |           | 7,295.11          | 19,699.98         | 34,825.46             |                |             | 34,825.46 | 565.79          | 22,420.59    | 19,699.98       |
| Homes Chaplaincy                          |           | 625.00            |                   | 525.00                |                |             | 525.00    |                 | 1,150.00     | 0.00            |
| Homes Charitable Care                     |           | 8,775.00          | 250.00            | 3,955.50              |                |             | 3,955.50  | 1,561.50        | 12,480.50    | 250.00          |
| Homes Spring                              |           | 0.00              | 2,692.00          | 2,717.00              |                |             | 2,717.00  |                 | 25.00        | 2,692.00        |
| Homes Fall                                |           | 6,078.00          |                   | 0.00                  |                |             | 0.00      |                 | 6,078.00     | 0.00            |
| Homes Capital/Special                     |           | 0.00              |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 0.00            |
| Hunger - Presby Share                     |           | 1,167.81          | 353.82            | 778.86                |                |             | 778.86    |                 | 0.00         | 1,946.67        |
| Krislund Presbytery Support               |           | 950.00            | 750.00            | 4,946.74              |                |             | 4,946.74  |                 | 5,146.74     | 750.00          |
| Krislund Scholarship                      |           | 0.00              |                   | 980.00                |                |             | 980.00    | 830.00          | 980.00       | 0.00            |
| Krislund Special Project                  |           | 3,831.85          |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 3,831.85        |
| Krislund FTF                              |           | 195.00            | 40.00             | 300.00                |                |             | 300.00    | 25.00           | 455.00       | 40.00           |
| Lay Pastor Training                       |           | 364.71            |                   | 0.00                  |                |             | 0.00      | 59.95           | 59.95        | 304.76          |
| Mission Interpreters                      |           | 694.96            |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 694.96          |
| New Church Planting                       |           | 900.00            |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 900.00          |
| Paink Partnership                         | 3,100.00  | 1,639.79          | 1,250.00          | 1,654.26              |                |             | 1,654.26  |                 | 0.00         | 3,294.05        |
| Phak Special Projects                     |           | 11,280.96         |                   | 0.00                  |                |             | 0.00      |                 | 10.86        | 11,270.10       |
| Peace-making - Presby share               |           | 3,108.13          |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 3,108.13        |
| Peace & GW - Presby share                 |           | 2,474.36          |                   | 3.50                  |                |             | 3.50      |                 | 0.00         | 2,477.86        |
| Self Dev of People                        |           | 500.00            |                   | 0.00                  |                |             | 0.00      |                 | 0.00         | 500.00          |
| Special Mission                           |           | 0.00              |                   | 300.00                |                |             | 300.00    |                 | 300.00       | 0.00            |
| Synod Extra                               |           | 150.75            |                   | 1.50                  |                |             | 1.50      |                 | 152.25       | 0.00            |
| Theological Fund                          |           | 0.00              |                   | 2,173.00              |                |             | 2,173.00  |                 | 2,173.00     | 0.00            |
| Youth                                     | 500.00    | 0.00              |                   | 7,717.00              |                | 500.00      | 8,217.00  |                 | 7,295.00     | 922.00          |
|   | 87,490.00 | 110,430.91        | 27,666.55         | 77,251.93             | 2,925.30       | 13,015.27   | 90,267.20 | 8,451.91        | 94,372.42    | 106,325.69      |

|   | May 2019              |                |                      |                       |                        |
|---|-----------------------|----------------|----------------------|-----------------------|------------------------|
|   | Last Month            | Income Monthly | Distribution Monthly | Balance               | Unrealized gain/(loss) |
| <b>Investments</b>                          |                       |                |                      |                       |                        |
| <b>New Covenant Growth Fund</b>             |                       |                |                      |                       |                        |
| Gloria Jean Smith Trust                     | \$330,205.06          |                |                      | \$330,205.06          | \$0.00                 |
| Gloria Jean Smith Earnings (also see below) | \$134,642.28          |                |                      | \$134,642.28          | (\$31,681.84)          |
| Subtotal                                    | \$464,847.34          | \$0.00         | \$0.00               | \$464,847.34          | (\$31,681.84)          |
| <b>New Covenant Balanced Income Funds</b>   |                       |                |                      |                       |                        |
| Gloria Jean Smith Earnings (also see above) | \$131,676.60          |                |                      | \$131,676.60          | (\$2,304.65)           |
| Beulah Church Trust                         | \$4,000.00            |                |                      | \$4,000.00            | \$0.00                 |
| Beulah Earnings                             | \$581.97              |                |                      | \$581.97              | (\$80.20)              |
| Centre Hills Cemetery - Goodhart Trust      | \$5,000.00            |                |                      | \$5,000.00            | \$0.00                 |
| Centre Hills Cemetery - Reardon Trust       | \$1,907.17            |                |                      | \$1,907.17            | (\$120.89)             |
| Centre Hills Cemetery - Reardon Trust       | \$40,000.00           |                |                      | \$40,000.00           | \$0.00                 |
| Centre Hills Cemetery - Reardon Earnings    | \$13,445.41           |                |                      | \$13,445.41           | (\$935.42)             |
| McNite Trust                                | \$11,500.00           |                |                      | \$11,500.00           | \$0.00                 |
| McNite Earnings                             | \$1,674.51            |                |                      | \$1,674.51            | (\$230.58)             |
| Mission Partnership Trust Earnings          | \$6,753.49            |                |                      | \$6,753.49            | (\$18.20)              |
| Christian Ed Grant                          | \$16,900.73           |                |                      | \$16,400.73           | (\$292.93)             |
| Cergy Emergency                             | \$10,718.51           |                | (\$500.00)           | \$10,718.51           | (\$187.60)             |
| Presby Revolving Loan                       | \$165,695.79          |                |                      | \$165,695.79          | (\$2,900.07)           |
| Subtotal                                    | \$409,854.18          | \$0.00         | (\$500.00)           | \$409,354.18          | (\$7,170.54)           |
| <b>New Covenant Balanced Growth Funds</b>   |                       |                |                      |                       |                        |
| Small Church Emergency Loan                 | \$48,425.68           |                |                      | \$48,425.68           | (\$1,781.68)           |
| Contingency                                 | 62,809.17             |                |                      | \$62,809.17           | (\$2,310.86)           |
| Fulton Fund                                 | 151,868.42            |                |                      | \$151,868.42          | (\$5,587.53)           |
| Irvine Fund                                 | 2,868.71              |                |                      | \$2,868.71            | (\$105.55)             |
| Seminary Candidates Fund                    | 717.84                |                |                      | \$717.84              | (\$26.41)              |
| New Church Planting                         | 132,557.82            |                |                      | \$132,557.82          | (\$4,877.06)           |
| Church Redevelopment                        | 39,769.22             |                |                      | \$39,769.22           | (\$1,463.19)           |
| Subtotal                                    | 439,016.86            | \$0.00         | \$0.00               | \$439,016.86          | (\$16,152.28)          |
| <b>TOTAL</b>                                | <b>\$1,313,718.38</b> | <b>\$0.00</b>  | <b>(\$500.00)</b>    | <b>\$1,313,218.38</b> | <b>(\$55,004.66)</b>   |
|   |                       |                |                      |                       | <b>\$1,258,213.72</b>  |